



Approved Minutes for **September 24, 2015**

*An audio recording was not made for this meeting.*

**CALL TO ORDER:** The West Dakota Water Development District convened for its special budget meeting at The Garage, on 402 Saint Joseph Street, Rapid City, SD. Chairperson Deurloo called the meeting to order at 6:06 pm by leading the Pledge of Allegiance and giving an opening prayer. Directors present: Kenn Moss (District 1), Dan Richer (District 2), Mike Mueller (District 3), Lavern Koch (District 4), Robert Akers (District 5), Tim Rogers (District 6), Sandra Beshara (District 8), Jeannette Deurloo (District 9). Director absent: Ken Steinken (District 7). Employees present: Emily Martinez (Administrative Manager), Leon Ewert (Parliamentarian). A quorum was declared.

Others in attendance: Dan Driscoll, Joanne Noyes

**APPROVAL OF AGENDA** – Moved by Beshara and seconded by Rogers to open a discussion on the agenda. Rogers made a recommendation to add a discussion of the septic system press release by adding it into the agenda after the approval of the budget. This amendment was voted on and passed unanimously. Deurloo moved to approve agenda with this amendment. Motion passed unanimously.

**APPROVAL OF PREVIOUS MEETING MINUTES** – Moved by Rogers and seconded by Moss to approve minutes from the previous meeting. Motion passed unanimously.

- August 11, 2015

**2016 BUDGET DISCUSSION AND APPROVAL** – Chairperson Deurloo began the public hearing on the 2016 budget. Richer provided an overview and description for each item listed in the 2016 Budget. Chairperson Deurloo made a motion to approve the budget and it was seconded by Rogers to open up the 2016 Budget for a discussion. A full and complete discussion of all items in the budget ensued. The floor was opened to the public. No public comment. Deurloo asked for a vote to approve the budget. Motion passed unanimously.

**SEPTIC SYSTEM PRESS RELEASE** – Rogers explained the intent of publishing a press release on proper care and maintenance of septic systems and the WDWDD On-site Wastewater Grant. The goal is to outreach to the community and to advertise the WDWDD On-site Wastewater Grant. Richer requested to add more description about “low-income” to make eligibility requirements clearer in the release. Rogers suggested the following amendment (in red);

“The West Dakota Water Development District has established a grant program to assist low-income homeowners **based upon state and federal standards** within the district to bring malfunctioning or failing on-site wastewater systems into compliance with county or city ordinances.”

Motion was made by Richer seconded by Beshara to approve the press release with Rogers's amendment. Chairperson Deurloo called for a vote. Motion passed unanimously.

#### **ITEMS FROM THE DIRECTORS**

Richer made a formal apology for errors causing an extra board meeting and thanked the directors for their patience and kindness during funding explanations and throughout the budget process. The board thanked Richer for all of his hard work throughout the process.

Mueller and Moss made a suggestion for the board to use a file sharing system. Google drive and an email server were discussed as possible options. Moss suggested we table the discussion for a file sharing system until we have more information. H2E staff, Emily Martinez will instigate possible options and costs prior to the next meeting. Mueller requested that this be added to the agenda for the October 13 meeting.

Akers and Beshara further discussed the On-site Wastewater grant and the level of advertising that has been done in the past. Beshara stated that she will review the previous meeting minutes and grant criteria and send the information to the directors.

**ITEMS FROM THE PUBLIC** – The floor was opened to the public. No public comment.

Richer made a motion to adjourn meeting and Beshara seconded. Meeting adjourned at 6:46 pm.

Respectfully Submitted,